



Letter No.:127/2019/CoE/ESE/SUN

Date- 22-04-2019

**CIRCULAR**

**Sub: Exam Applications for End Semester Examinations- Apr/May- 2019**

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**SCHEDULE OF EVENTS FOR APPLYING EXAM APPLICATION FORM**

<b><u>For students admitted in the year 2017 &amp; 2018</u></b> <i>Online Examination forms for End Semester Examinations- Apr/May- 2019 can be availed in the Student's login (Regulations 2017)</i>	22-04-2019
<b><u>For International/Phd Scholars/Regulation-16 students.</u></b> <i>Examination forms for End Semester Examinations- Apr/May 2019 can be downloaded from University website. <a href="http://www.sandipuniversity.edu.in">www.sandipuniversity.edu.in</a></i>	02-05-2019 Till 12:00 PM
<b><i>Last date for Submission of Examinations. (Without fine).</i></b>	
<b>Last date for submission of Examination Form (with late fee of Rs. 100/- per working day)</b>	08-05-2019
<b>Issuance of hall tickets to the concern school</b>	15-05-2019
<b>Commencement of End Semester Examinations - Apr/May- 2019</b>	20-05-2019

**Note:-**

1. Students having **No Backlog** need not remit the Exam fee, only they have to submit Online Exam form and remit Degree/Diploma fee(if applicable) to finance section and submit the hard copy to the concerned CoE coordinator.
2. Students having **Backlog** has to remit the Exam fee along with Degree/Diploma fee(if applicable) to the finance section after submission of Online Exam form and submit the hard copy with the fee Receipt to the concerned CoE coordinator.
3. Any ERP login issue, contact to Student's Section and for any other issue, students may contact to the CoE office through CoE Coordinator of the school.

**Fee Details for Backlog:**

Diploma/UG: Rs. 400/- per Course

PG: Rs. 600/- per Course

Diploma/Degree Certificate (only Final Year) Fee : Rs. 1500



*M. S. P. ... 22/4/19*  
Controller of Examinations

To:

The Deans/Heads/CoE coordinators

With a request to display in School/Department Notice Board.

Copy to:

1. PA to Vice-Chancellor
2. The Registrar
3. The Finance Office